

POSITION OVERVIEW

The role directly reports to the Nelson Hockey Operations Manager and sits alongside the NHA-Regional Development Manager.

The Nelson Hockey Performance Officer will be responsible for ensuring a high level service is provided to our members and partners. The Performance officer is pivotal in providing a service that meets our current membership and community's needs.

The position will assume the overall responsibility for leading and developing talent within Nelson Hockey including (but not limited to);

Talent Development

Foster and lead development initiatives aimed at higher performing level in conjunction with key volunteers and HNZ Performance Network including;

- Create and implement senior and representative coach development plans
 - Create and implement senior umpire development
- Plan and host player and coach development clinics for our higher performers
 - Lead and organise recognition events where appropriate
 - Linking and liaising with HNZ requirements where appropriate

Manage the representative and tournaments program

Ensure the smooth operation of representative program including

- Hosting regional, national and international events when required
- Communication with other Associations and NZ Hockey re Tournaments
 - Manage the representative selectors, coaches and managers
- Organise representative trial dates, training schedules and match fixtures
 - Communications around appointments and selections
 - Liaise and assist the Nelson Masters teams
- Organise accommodation and travel arrangements for all representative teams

General Administration

- Deliver on the boards strategic direction in relation to performance development
 - Promote a culture that reflects Nelson Hockey's values
- Build and manage key relationship with clubs, partners, volunteers and stakeholders
 - Retain and recognise our volunteers
 - Work within budget
- Ensure communication to our membership is developed, current and done through various avenues (Facebook, website, media)